

THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016

Inside This Issue ...



Letter from the Mayor ... pg. 2



Dumfries Police Dept. ... pg. 7



Public Works... pg. 14

Town of Dumfries Hosts Volunteer Recognition Banquet

On Tuesday, June 28th, the Town of Dumfries Community Services Department hosted a Recognition Dinner for those who volunteered at a Community Event over the past 12 months.

The Banquet hosted by Community Services Director, Brittany Heine, began at 7:00 pm in the Jeff Simpson Community and Cultural Arts Center located adjacent to Town Hall.

Mayor Jerry Foreman was on hand to deliver a speech thanking the volunteers for their dedication and continuous support and to give the blessing before partaking in the catered meal.

Also present were Councilman Cliff Brewer and Councilman William Murphy. The Council members assisted in the presentation of awards by handing out gifts, shaking hands, and taking pictures with the volunteers as their names were read.

The Town Staff and Town Council would once again like to thank all of our volunteers for their loyalty and commitment to our Town and look forward to working together moving forward!



THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016

NEWS FROM THE MAYOR'S OFFICE



Dear Citizens and Business Owners of Dumfries,

The beginning of the New Year was a very busy one for our Town!

In May an election was held, and you (the voters) have assembled an excellent Council. Councilman Cliff Brewer was re-elected to another council term (Cliff served as a Councilman from 2002 to 2010 and from 2012 to present). The two newcomers to the council, Brian Fields and Melva Willis, took office on July 1st after their victories. They join Councilman William Murphy, Councilwoman Gwen Washington, and Councilman Derrick Wood who are continuing their four-year terms.

Additionally, concerning the elections, the referendum failed to move Council elections to November. This means elections will stay in May, ensuring our Town concerns and candidates for Council won't be lost in County, State and National party politics.

The Town Manager presented and the Council approved the Fiscal Year 2017 Annual Town Operating Budget and the Fiscal Year 2017-2021 Capital Improvement Program. These documents reflect our community's infrastructure priorities as well as funding for Town services and align with our Town's Comprehensive Plan and Vision Statement.

What is important to me, as your Mayor, is that the Council be your voice. Please continue contacting me as well as the rest of the Council. Together, we can make a difference. We need to put people before politics, we need to ensure Democracy, and we need to operate with a spirit of progress and unity in this Town.

Enjoy the summer! School is out for the next couple months and there are plenty of activities happening in and around the Town of Dumfries. I encourage everyone to visit our Town website to keep track of all the planned activities Staff has put together. Please also visit the Historic Dumfries website. Dumfries has plenty of history being the "Oldest Chartered Town in Virginia" and there is quite a bit happening here – take the time to enjoy our "Hometown".

Enjoy the summer and may God keep you safe!

Mayor Gerald M. Foreman II

Mayor's Contact Information

703-895-4715

hongforeman@dumfriesva.gov

THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016

Internet Safety

The Dumfries Police Department would remind parents to take an active role in monitoring what their children are doing online.

The following are links to helpful resources for parents provided by OnGuard Online, a managing site of *The Federal Trade Commission* and partner in the *Stop Think Connect* campaign.



- ✦ Talking to Your Kids:
<https://www.onguardonline.gov/articles/0006-talk-your-kids>
- ✦ Protecting Your Child's Privacy Online:
<https://www.onguardonline.gov/articles/0031-protecting-your-childs-privacy-online>
- ✦ Kids and Computer Safety:
<https://www.onguardonline.gov/articles/0017-kids-and-computer-security>
- ✦ Tips for Parental Controls:
<https://www.onguardonline.gov/articles/0029-parental-controls>
- ✦ Kids Texting and Sexting:
<https://www.onguardonline.gov/articles/0026-kids-texting-and-sexing>
- ✦ Kids and Mobile Phones:
<https://www.onguardonline.gov/articles/0025-kids-and-mobile-phones>

Remember to report all suspicious persons and activity immediately to the police:

Emergency: 9-1-1

HISTORIC DUMFRIES SUMMER CAMP

What was it like to be a kid in 18th century Colonial Virginia? To have heard Patrick Henry's famous "Give Me Liberty" speech? Come spend five days with us and find out!



From July 11th—14th there will be a Colonial Children's Camp at the Weems Botts Museum! it is \$100 for the week – however scholarships are available for those who find it difficult to pay the tuition. For more information or to request an application, please call Executive Director, Joann Barron, at 703-221-2218.

THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016

FROM THE DUMFRIES POLICE DEPARTMENT

July 4th celebrations are just around the corner! The Dumfries Police Department would like to remind citizens that even legal fireworks can be dangerous.

Here are some helpful tips to celebrate safely on the Fourth of July:

- Fireworks should only be used under adult supervision.
- Fireworks should only be used outdoors on a driveway, sidewalk or other fire-resistant surface. Remember fires are caused by careless handling of fireworks in areas exposed to sparks or live fireworks.
- Never ignite fireworks during high winds where flying sparks can start a fire.
- Keep a bucket of water handy in case sparks start a fire.
- Be sure children around fireworks know to stop, drop, and roll if their clothing catches fire.
- Deposit sparklers in a metal container as they may be stepped on while hot or lost in the grass and stepped on while playing.
- Never aim or throw fireworks at another person.
- Never try to re-ignite fireworks that malfunction or fail to go off.
- Do not wear loose clothing when using fireworks.
- Never experiment or make your own fireworks.
- Never carry fireworks in your pocket.



REMEMBER: Misuse of fireworks causing death, injury, or property loss shall incur civil or criminal liability.

Our goals are public safety and voluntary compliance of the law. Help us protect you and your loved ones:

- Surrender illegal fireworks voluntarily when requested by authorities.
- Argument may lead to issuing a summons to court and confiscation of illegal fireworks.
- Refusal to comply will result in a custodial arrest and confiscation of the contraband.

For more information about selecting and using legal fireworks or if you would like to safely dispose of illegal fireworks contact the Fire Marshal's Office at 703-792-6360 or visit www.pwcgov.org/fire and click on Fireworks. Turning in illegal fireworks will not result in any fines or summonses and no questions will be asked.

Remember to report **all** suspicious persons and activity immediately to the police:

Emergency: 9-1-1

Non-Emergency: 703-792-6500

THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016

NEWS FROM THE PUBLIC WORKS DEPARTMENT

This winter was hard on our streets. We ask residents to please call the Public Works Department at (703) 221-3400 X 116 to report potholes. There are two ways where streets are damaged due to weather:

1. The freeze and thaw cycle. When cracks develop in the street in the winter rain, sleet and snow penetrate the cracks in the street. When water freezes it expands and when it thaws it contracts causing expansion then contraction of the pavement. This movement in the pavement causes potholes to develop. Once a small hole develops normal traffic running over the hole causes it to break off and expand the size until a sizeable pothole develops. The sooner we can place material in the hole the more likely it is we can keep the hole from becoming larger.
2. Cracks in the pavement surface allow water to penetrate. Even without the freeze and thaw cycle the water can penetrate the subsurface (subgrade) of the street. Moisture is an enemy of subsurface material because this moisture allows movement and settling of the subsurface material. Once this occurs there will be signs such as raveling, settling and alligator cracking caused by a pumping action of the subsurface.



These are natural enemies of streets. Most people do not realize asphalt and concrete are not a completely solid surface. They move. Under the weight of traffic the surface is pushed like the tide pushes a wave only on a micro-scale by comparison. This surface movement over time shows the wear on the surface. Have you ever pulled up to a stop sign and noticed the surface has a bump or hump in it? This is caused by the vehicle weight in braking and acceleration processes. This occurrence in asphalt is much more pronounced than concrete. Concrete is somewhat harder and more cohesive but traffic pressures upon it still damage it (e.g. an expansion joint will widen or surface damage appears).



When you begin thinking of pavement in a different way you can begin to understand how these surfaces can become damaged by the many elements they are exposed to. Nature is an enemy of manmade things. Only things which have withstood long term exposure to nature can be described as permanent. Streets are not among them.

THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016

Keep Your Pets Safe and Our Waters Clean!

With summertime often comes reminders to keep your pets indoors and safe from heat and humidity. This summer, we are asking you to not only think about keeping your pets safe from the heat but also to think about keeping our waters safe from pet waste!

Pet waste can be a major source of nutrient and bacteria in local waters. When pet waste is left on the ground or disposed of improperly, water quality and human health may be at risk. When it rains, stormwater flows over surfaces and can pick up pollutants, including pet waste, which then flow down storm drains, drainage ditches, and directly into waterways. Stormwater does not flow to a treatment facility, rather it eventually discharges untreated into streams, lakes, and rivers.

Pet waste contains bacteria, parasites, and viruses which can be health hazards. In addition, pet waste can lead to serious water quality problems. When pet waste washes into waterways, it decays using up dissolved oxygen while also releasing compounds harmful to fish and aquatic life. Additionally, the nutrients present in pet waste can result in excessive algal blooms leading to fish kills and disrupting the natural aquatic ecology.

Fortunately, there is a solution to this problem. Simply bring a plastic bag with you on every walk with your dog and ensure any pet waste is disposed of in the nearest trash can. Never dispose of pet waste down a storm drain! Be sure to also pick up any pet waste around your yard. This simple task can make a big difference in protecting both human health and the environment!



Brittany A. Heine
Director of
Community Services

17755 Main Street
Dumfries, VA 22026

Phone: 703-221-3400

E-mail:
bheine@dumfriesva.gov



English as a Second Language Classes

Town of Dumfries

Offered in the Dumfries Community Center, located at 17757 Main Street. These classes are made possible through a partnership with the Literacy Volunteers of Prince William County.

Classes will be held every Tuesday morning from 10:00am-12:00pm. The classes are FREE of charge, but will require a one-time only \$20 fee for an initial assessment. For more information on English as a Second Language classes in Dumfries, please contact the Literacy Volunteers of Prince William County at 703-670-5702, or send an email to lvapw@aol.com



Necesitas GRATIS
clases de Ingles en
Dumfries? Llamar
703-670-5702 para
informacion.

Clases son Martes
a 10:00-12:00 a la
media.

THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016

Protecting Your Vehicles and Valuables Inside!

The Dumfries Police Department would like to remind citizens of the following tips to decrease your (and your vehicle's) vulnerability to being a victim of a crime.

Larcenies from Auto

Most thefts from motor vehicles are preventable. There are just a few things you need to do to prevent them. Once you realize the steps you need to take, we are counting on you to do them on a daily basis!

Practice T. L. C.

Take Out Valuables

If you can leave your valuables at home, do it. Otherwise, when you get to your destination, take your valuables with you. If you have to leave them in your automobile, put them in your trunk before you get to your destination. **This includes firearms! Please do not leave a firearm in your vehicle unsecured; ever!**

Lock Your Vehicle

Enough said! Never, ever, leave your automobile unlocked! Even at home!

Close Doors and Windows

An open door or window allows a thief a quick and quiet way to enter your automobile. Take the time to make sure you closed everything. And remember: always take your keys with you!!

Protecting Your Home!

The Dumfries Police Department would like to remind citizens of the following tips to help make your home a difficult target for thieves:

Remember:

Keep all doors and windows locked, even when you are home.

Keep your home's front and rear porch lights on at night and use motion sensors.

Be on the lookout for suspicious persons or activity during the day as well as during the evening and night hours.

If you hear something suspicious near or inside your home, DO NOT investigate. Go to a safe room in your home, call 9-1-1 and stay on the line.

Remember to report **all** suspicious persons and activity immediately to the police:

Emergency: 9-1-1

THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016

INFORMATION FROM THE DUMFRIES TOWN ATTORNEY

Tips for Avoiding a Conviction for Driving on a Suspended License

By Olaun A. Simmons, Town Attorney

As the prosecuting attorney for misdemeanor driving offenses that occur within the Town of Dumfries, I've prosecuted several individuals who have been arrested and charged for driving with a suspended or revoked driver's license pursuant to Virginia Code Section 46.2-301.

A driver license suspension or revocation can occur for a variety of reasons including, but not limited to, criminal convictions, failure to pay fines and costs of court, and failure to pay child support.

Citizens typically receive written or verbal notification that their privilege to drive is suspended or revoked from the Department of Motor Vehicles, a court of law or a law enforcement official. In the event that you receive notice that your driver's license is suspended or revoked you must immediately refrain from operating a motor vehicle in the Commonwealth of Virginia. In addition to that, you should immediately contact the Department of Motor Vehicles of Virginia in order to request a compliance summary. The compliance summary explains why your license is suspended, and what is required to get your driving privileges fully restored.

In order to get your driving privileges restored, you must complete and comply with all of the things that are listed in the compliance summary. In some instances, the Department of Motor Vehicles may require you to file a petition for license restoration in a court of law before your driving privileges are restored.

After you comply with all of the requirements of the compliance summary, you should contact the Department of Motor Vehicles in order to obtain a document that explains the status of your driving privileges. It's important to do so because merely having a driver's license card in your possession does not necessarily mean you are allowed to drive. In order to avoid being charged or convicted, you should not drive until you have a document from the Department of Motor Vehicles that says your driving privileges are restored.


The penalty for driving on a suspended license is an active or suspended jail sentence, an additional suspension of your license for a determined time period, and a requirement to pay fines and the costs of court. The punishment for a third or subsequent offense of driving with a suspended license is a ten (10) day mandatory jail sentence, along with an additional license suspension. See Code of Virginia 46.2-301. Also, in some cases, if you are driving with a suspended or revoked license the law enforcement officer is authorized to tow and impound your vehicle. See Code of Virginia 46.2-301.1.

Given the punishment and penalties that you are facing for driving on a suspended or revoked license, it's wise to verify and confirm the status of your driving privileges with the Department of Motor Vehicles before driving.

THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016



ZIKA
FIGHT BACK RVA



You can help prevent the spread of the mosquito-borne virus

BY:

- Dumping standing water:**
from garbage cans, flower pots, birdbaths
and anywhere else water has collected
- Applying insect repellent**
- Keeping windows shut**

For more information, visit <http://www.vdh.virginia.gov/>



Emergency Preparedness for Hurricane Season

The 2016 Atlantic hurricane season runs from June 1 to November 30 with weather forecasters already predicting 10 to 16 major storms. But what does that mean for you?

If you live or are traveling to the east coast, have a [family emergency plan](#), shelter needs and insurance information handy.

To be even more prepared, get the Federal Emergency Management Agency's (FEMA) app available for download on [iTunes](#) or [Google Play](#). The app features include:

Weather Alerts: Users can sign up for National Weather Service alerts for up to five different U.S. locations to stay updated on severe weather forecasts impacting family and friends.

Preparedness Information: Users can receive tips to survive natural disasters and customize their emergency checklist. Families can also store their emergency meeting places in the app for quick access during an event.

Safety Reminders: The app's newest feature enables users to set reminders that will alert them when it's time to change smoke alarm batteries, replenish emergency supplies kits, and practice their family's emergency communications plan.

Disaster Resources: If a disaster occurs, users can search for open shelters and Disaster Recovery Centers in their area.

Find out more about Emergency Preparedness from USA.Gov at:

[http://connect.usa.gov/be-prepared-in-the-case-of-disasters-and-emergencies?
utm_medium=social&utm_source=email](http://connect.usa.gov/be-prepared-in-the-case-of-disasters-and-emergencies?utm_medium=social&utm_source=email)

Remember to report **all** suspicious persons and activity immediately to the police:

Emergency: 9-1-1

Non-Emergency: 703-792-6500

THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016

NEWS FROM OUR ZONING DEPARTMENT

2016 has brought new faces to Town Hall who are coordinating the planning, zoning, and code enforcement matters for Dumfries.

Ray Jackson was appointed by Town Council in May to serve as the Maintenance Code Official. Ray serves a vital role to commercial property owners in Dumfries, as he inspects commercial spaces before new businesses occupy them to ensure that they are meeting the applicable safety measures. Since Ray is also the Town's Code Enforcement Officer, he also responds to citizen inquiries about potential zoning violations, and assists the Town's Building Official, Terry Myers, with building permit reviews. Ray is an experienced staff member with a robust resume that includes stops with Prince William County's Building Development Division, the Town of Altavista in Campbell County, and the Air Force.

Nick Rogers was also appointed by Town Council in May to be the new Zoning Administrator. Much like Ray, Nick performs a wide variety of functions for Dumfries. He is the primary contact person for property owners contemplating new development proposals, or simply for questions about a property's zoning. He reviews all of the Temporary Use Permit applications, and serves the Planning Commission, Board of Zoning Appeals, and Architectural Review Board as their primary staff liaison to Town government.

Both Ray and Nick have their office upstairs just above the Jeff Simpson Community and Cultural Arts Center next to Town Hall. Stop by Town Hall and check in at the reception desk, where Ray (rjackson@dumfriesva.gov) and Nick (nrogers@dumfriesva.gov) can either assist you then or schedule a meeting to discuss any of your questions or concerns.

NEWS FROM COMMUNITY SERVICES

Meet Our Summer Interns!

Every year the Department of Community Services hosts The Dumfries Summer Youth Internship Program which provides an opportunity for students in our area to get an in-depth, hands-on experience on the internal workings of Town Government, as well as develop leadership skills through service based learning, earn money, and acquire business skills through hands-on training.

This year the Town has accepted eight interns who will be with us from July 11th - August 19th. If you see them out and about around Town, make sure to stop and say hello!

Gary Kern
Charles Calhoun
Breeana Dunlap
Kerri-Ann Anoff

Lydia Fozo
Joshua Amos
Elijah Walker
Kendall Faison

THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016

FROM THE DUMFRIES POLICE DEPARTMENT

Spring is here! We all know that “Spring Showers bring May flowers”. However, sometimes spring weather brings much more than showers. Each year in the United States, lightning kills an average of 53 people. Every thunderstorm produces lightning, and has the potential for other dangers, including tornadoes, strong winds, hail, wildfires and flash flooding. Lightning is unpredictable, which increases its risk to individuals and property. It often strikes outside of heavy rain and can travel up to 15 miles in any direction. Most lightning deaths and injuries occur when people are caught outdoors in a thunderstorm during the afternoon and evening.

Watches and Warnings:

- * Thunderstorm Watch: there is a possibility of a thunderstorm in your area.
- * Thunderstorm Warning: a thunderstorm is occurring or will likely occur soon. Take shelter immediately.

Prepare for a Thunderstorm and Lightning

- * Remove dead or rotting trees and branches that could fall during a severe thunderstorm and cause injury or damage.
- * Use the 30/30 lightning safety rule. If you see lightning and you cannot count to 30 before hearing thunder, go indoors. Then stay indoors for 30 minutes after hearing the last clap of thunder.

Have a Thunderstorm Plan

When Outside:

- * If a thunderstorm is likely in your area, postpone outdoor activities.
- * Watch for darkening skies, lightning, and increasing winds.
- * Go inside a sturdy, enclosed building. If no building is close, get in the car and avoid touching metal surfaces.
- * If no shelter or car is available, go to the lowest area nearby and make yourself the smallest target possible. Do not lie flat on the ground.
- * If on open water, get to land and shelter immediately.

Avoid:

- * Any tall, isolated trees in an open area, hilltops, open fields, the beach, a boat on the water, isolated sheds and small structures in open areas. Anything metal—tractors, farm equipment, motorcycles, golf clubs, bicycles, etc.

When Indoors:

- * Secure outdoor objects that could blow away or cause damage. Secure outside doors. Close blinds, or curtains.
- * Avoid showering or bathing during a thunderstorm. Plumbing and bathroom fixtures can conduct electricity.
- * Do not use electrical items such as computers or televisions as power surges from lightning can result in serious damage.
- * A corded telephone should only be used in an emergency, but cordless phones and cell phones are safe to use.

Stay Informed

- * Listen to weather-alert radios to stay informed of thunderstorm watches and warnings.
- * Also monitor commercial radio, television and the Internet.
- * Keep in mind, after a thunderstorm, it could be hours, or days, before emergency personnel are able to reach you.

Learn more about lightning and thunderstorm safety from the Virginia Department of Emergency Management website:

www.vaemergency.gov

THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016

FROM THE DUMFRIES POLICE DEPARTMENT

Pets in Hot Cars

It takes only minutes for a pet left in a vehicle on a warm day to die from heatstroke and suffocation.

Most people don't realize how hot it can get in a parked car on even when temperatures are in the 60's. Temperatures in a car parked in the shade, even with the windows cracked, can increase by 20 degrees or more in just 10 minutes. Temperatures increase even more in a vehicle parked in direct sunlight! If the window is rolled down far enough for enough air for your pet, it is also down far enough for the pet to escape or be stolen, or for a passer-by to be bitten.

Many people think leaving their pet unattended in a vehicle and leaving the air conditioning on and their vehicle engine running is a good idea. Sadly, there are cases where dogs died after the air-conditioning shuts down and begins blowing hot air. Many cars, including modern models with computerized functions, are designed so the air system's compressor shuts off when the engine gets too hot.

Animals are not able to sweat like humans do. Dogs cool themselves by panting and sweating through their paws. In just 15 minutes an animal's body temperature can climb to deadly levels that will cause damage, dehydrate and leave the animal at risk of permanent impairment or death.

Precautions Dog Owners Should Take:

- ◆ Leave your dog at home on warm days! You are doing your dog a bigger favor by leaving him/her at home than by bringing the dog with you as you run errands.
- ◆ On trips with your pet, bring plenty of fresh drinking water and a bowl.
- ◆ Don't let dogs ride loose in pick-up truck beds. The hot metal can burn a dog's paws; the sun and flying debris can hurt the dog; the dog can accidentally be thrown out of the truck if the brakes are suddenly applied; and the dog can jump out if scared or upon seeing something interesting to chase. If you can't fit the dog inside the truck cab, do your dog a favor and leave him/her at home.
- ◆ Take the dog into the shade, an air conditioned area, or to the vet if you see signs of heat exhaustion; which include restlessness, excessive thirst, heavy panting, lethargy, dark tongue, rapid pulse, fever, vomiting, glazed eyes, dizziness, or lack of coordination. To lower body temperature gradually, give the dog water to drink, place a cold towel or ice pack on the head, neck and chest, and/or immerse the dog in cool (not cold) water. Call your veterinarian.

If you see a pet in a vehicle on a hot day, take immediate action:

- ◆ Note the car make, model, color, tag number, description of the dog(s) and the location; then call the police non-emergency number at 703-792-6500. An animal control officer or police officer will be dispatched.
- ◆ While waiting for the officer to arrive, go to the nearest stores and ask the managers to page the owner. Malls and some shopping centers have security guards who may help.
- ◆ Please wait nearby to help the arriving officer locate the vehicle and learn what you witnessed.

THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016

FROM THE DUMFRIES POLICE DEPARTMENT

Know the Law: It is unlawful to:

- ♦ ill-treat, abandon, willfully inflict inhumane injury or pain on any animal
- ♦ deprive any animal of necessary drink, shelter or emergency treatment
- ♦ carry, or cause to be carried, by any vehicle, any animal in a cruel, brutal or inhumane manner so as to produce unnecessary suffering.

The crime must be committed in the presence of a law enforcement officer for him or her to make an arrest. Officers may later obtain a warrant or summons after investigating a crime not committed in their presence. This is why it is important for the person witnessing the crime remain nearby to assist the investigating officer.

PERSONAL SAFETY TIPS!

The Dumfries Police Department would like to remind citizens of the following tips to minimize your risk and help keep yourself safe:

- Be alert! Know your surroundings and be aware of who is in front of and behind you.
- Don't take shortcuts through parks, alleys, parking lots if you are alone.
- Keep money and credit cards in a pocket or jacket pocket rather than your purse.
- Don't carry large amounts of cash or numerous credit cards.
- Carry keys in your hands to enable a quick entry to your car or home.
- Walk with confidence and alertness.
- Walk in pairs. There really is safety in numbers. If you are alone leaving a store, walk near a group of people to make it appear to others that you are not alone.
- Ask for a friend, coworker or security guard to escort you if you feel uncomfortable.
- When driving in your vehicle, keep the doors locked and windows up.
- Walk on sidewalks that are well-lit, where there are other people. Walk near businesses that are open, so if you have to escape, you can run into an open restaurant or store.
- Park in areas well lit and close to the business.
- Don't fumble with packages or your purse when walking to your car. Always be aware of your surroundings.
- Have your cell phone programmed for 9-1-1 so that you only have to push one button in case of an emergency.

Remember to report **all** suspicious persons and activity immediately to the police!

THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016

Procedure for Building Permits within the Town of Dumfries

1. For your proposed construction project, you will need to complete a building permit application and pay for the plan review and/or submittal fees. Building permit applications are available on the town website or they may be picked up from the Town Hall. The Building Permit Application must have the following:

- Application Fees which apply to your project is due at submittal. You can pay by cash, credit card or check.
- The correct address of the project
- A complete and accurate Application
- A drawing, sketch, or rendering of the project (all commercial renovations require RDP stamped drawings)
- 2 Sets of plans for the Town's records (plus the number of additional sets the applicant wants)
- Contractors and licensing information as required

2. An approved site plan is required for all new construction prior to a Building Permit being issued.

- Both Zoning and Public Works must approve Site Plans.

3. Zoning issues require approval by the Zoning Administrator who must review and sign off on your plans prior to issuance of a Building Permit.

4. If Erosion and Sediment/Grading Plans are required the Director of Public Works must review and sign off on your plans prior to issuance of a Building Permit.

- Process requires Erosion and Sediment and Performance Bonds. Paperwork needs to be filled out completely and signatures need to be notarized.

5. The Town of Dumfries has Public Notaries on staff.

- Some Projects may file an "Agreement in Lieu of a Plan".

6. Submittal of Site Plans, Zoning Information, and Building plans might take at least 30 days.

- Please bring copies of all subcontractor licenses and proof of insurance.
- Applicant(s) must ask for this service in advance.

7. Building Official will issue all Building related permits. (E.g. Electrical, Plumbing, Mechanical, Gas, Demolition)

8. Building Department employees can advise applicants of appropriate fees or applicant can consult our document(s) on-line at www.dumfriesva.gov/ and look under government/document center or Permit Information on the left side of the home page.

9. The Building Official requires at least 24 hours' notice to schedule an inspection. Please call (703)221-3400 X 116 in order to schedule an inspection.

THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016

Procedure for Building Permits within the Town of Dumfries

10. The Town's Building Inspector is available only on Monday, Wednesday, and Friday.
 - Special arrangements for inspections might be made for weeks which have Holidays when circumstances warrant.
11. The following inspections (as they may apply to your project) are required. This is not an exhaustive list of inspections. (A limited number of inspections are included in the permit application fees)
 - Footer Inspection
 - Ground Works
 - Backfill
 - Rough- In/framing – prior to any concealment of the completed work
 - Electrical
 - Plumbing
 - HVAC
 - Gas (natural and/or LP)
 - Insulation/Close-In
 - Final - Certificate of Occupancy or Certificate of Use
12. The Building Department will issue an Inspection Request Form which the Inspector will fill out. After the inspection the Inspector will mark the inspection as approved and/or note any deficiencies on the form. A yellow copy of this form is provided to the Permit Holder or his representative.
13. Individual Trade finals (**Certificate of Use**) will require the signatures of the Inspector and Building Official.

TRASH AND RECYCLING CHANGES IN DUMFRIES

New Refuse and Recycling containers will be delivered by Bates Trucking on July 2, 2016. Set out your trash and recyclables as usual on WEDNESDAY July 6. Bates will be the new trash collector. Questions? Call 703-212-9395.

The Town of Dumfries wishes to make this transition go as smoothly as possible and your support and patience is greatly appreciated during this time!

THE CHARTER

WWW.DUMFRIESVA.GOV

THIRD QUARTER, 2016

National Night Out! August 2nd 2016

On Tuesday, August 2nd, 2016, the Dumfries Police Department is asking Town residents to join us in celebrating the vital role of the community in supporting and working with the Police Department to prevent and fight crime. We are asking communities to light up the night against crime by turning on their outside porch lights from 7:00 p.m. to midnight in a show of strength and unity.

We are also asking individual neighborhoods to get together and organize gatherings in their community that night to celebrate community pride. The Police Department and Town Officials will participate in a motorcade that will visit Town neighborhoods beginning around 6:00 p.m.

Neighborhood involvement could be as simple as a group of residents waiting outside to greet the motorcade as it drives through the community or a more formal gathering that might involve a community cookout or picnic, drinks and snacks, an ice cream social, etc. The Police Department is able to supply a variety of handouts to assist neighborhood efforts.

Please contact the Police Department if your neighborhood would like to participate in the year's event, and to reserve a time the motorcade will visit your area. Chief Edwards is available to provide suggestions and assistance to help you with your neighborhood's celebration.

This is your opportunity to demonstrate community unity and to stand together in support of effective police/community partnerships to prevent and fight crime!

For questions or to find out how to sign your neighborhood up for an event, contact:

Chief Becca Edwards
redwards@dumfriesva.gov
703-221-1111

UPCOMING EVENTS:

Parks and Recreation Concerts—July 17 & August 21

Police Department Kids Academy - July 19 - July 21

National Night Out - August 2

September 11th Memorial Service - September 9

Fall Festival - October 15

Do you want to make a
difference in your Community?

**Volunteer with the
Town of Dumfries!**

To find out how you can get
involved, contact Brittany Heine
at bheine@dumfriesva.gov